



DepositLink

USER GUIDE | Co-Broke Buyer Agent

What is DepositLink?

DepositLink is a simple, secure, and efficient way for real estate companies and escrow holders to collect earnest money deposits and commissions electronically through the ACH network, when selling and leasing property.

Security is Our #1 Priority

- We NEVER save or store any banking info
- Your client's contact info is never shared
- Bank-level 256-bit key data encryption
- Two-factor authentication login
- 2-step identity & account verification
- Securely hosted by Microsoft Azure
- More details visit www.depositlink.com/security

How to Connect Your Client(s) for Payment

(Note: A DepositLink account is not necessary to connect your client for payment)

- Check your email for a request to connect your client(s) for payment
- Click "connect your client(s) for payment now" Do not simply forward the email to your buyer
- Select "Add Buyer" and complete required fields (payment may be split between... multiple buyers)
- Select "Save & Send Request"
- Confirm requested amount and buyer information
- Select "Save & Send"

A non-refundable \$10 processing fee is charged to buyers and renters per transaction.

Payments less than \$100,000 will clear into the destination account between noon-5PM the following business day if they are made before 5PM EST, Monday through Friday. Payments between \$100,001 and \$250,000 will clear in 2 to 3 business days; and payments between \$250,001 and \$500,000 will clear in 3 to 4 business days. (Excluding Holidays)

Questions? Email support@depositlink.com or call 1-424-361-6558



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www.depositlink.com

1-833-DEP-LINK